

# THE SACRAMENTO PIANO CONSERVATORY

## Piano and Facilities Use Contract

This contract is between the SACRAMENTO PIANO CONSERVATORY, LLC, and \_\_\_\_\_, who wishes to use the SPC piano(s) and the SPC Recital Hall, located at 3500 Power Inn Road, Suite A, Sacramento, CA, 95826. The requested reservation time slot: Date(s):

**Date:** \_\_\_\_\_

Your reservation will be canceled if payment and a copy of this signed contract are not received within 7 days.

### Payment

The rental fee for the hall is \$250.00 per 2 hour session, and \$60 for each additional hour or portion thereof. If you wish to use the kitchen and reception areas for food and drink, an additional fee of \$60.00 is due, and a refundable \$100.00 cleaning deposit. Your deposit will be returned to you if the building is in the same clean condition as when you arrived, and there is no damage to the rental hall facility. Please allow up to two weeks for processing returns. Make your check payable to Sac Piano, and remit payment with one signed copy of this contract to Sacramento Piano Conservatory, 3500 Power Inn Road, Suite A, Sacramento, CA, 95826.

**\* Rental hours: 2 hours ~ \$250 for first 2 hours = \$250**

### Cancellations

If a reservation is canceled more than 3 months prior to the reserved date, all payment will be refunded minus a \$50 cancellation fee. If a reservation is cancelled less than three months in advance, the entire rental fee is forfeited.

## **Hall Restrictions -- No Early Arrivals or Late Departures**

You may occupy the Sacramento Piano Conservatory building only during the hours specified in your contract. Teachers, students, parents, guests and any other attendees may not enter the building or stay in the building outside this time. The hours specified in the contract must include enough time for set-up, warm-ups and food preparation, as well as clean up. The teacher is responsible for communicating this "No Early Arrivals, No Late Departures" rule to students, parents, guests and other attendees. If you or your guests remain on the premises beyond your contracted hours you will be billed for the extra time at the rate of \$60 per hour or each portion of an hour.

Tape, Nails, tacks, staples, scotch tape, masking tape, or any other items that may put holes in or remove paint from the walls, doors, or ceilings are strictly forbidden. Painter's tape or blue tape may be used to hang decorations, provided that it is removed following the event.

## **Chairs and Tables**

n/a

## **The Pianos**

The Concert Hall has a Steinway Concert Grand "D" available for piano recitals. The piano is not to be moved or damaged in any way. You will be held financially responsible for any damage to the piano, case, strings, keys, bench, scratches, or any part.

## **Clean up**

If you serve refreshments, you must clean up any spills and crumbs. Ask the building attendant for the vacuum cleaner (in the custodian's closet). You are responsible for the cost of any extraordinary clean-up required after your use. No refreshments are allowed near the pianos or in the recital hall area.

Refreshments are allowed only in the kitchen, the foyer, and the waiting rooms. You are responsible to carry out your garbage. We do not have a haul-away service.

## Damages

Any damage to the facility, (i.e: walls, doors, tables, chairs, floors etc) or pianos beyond normal wear and tear, will be billed to the teacher in charge of the event where the damage occurred.

## Parking

Parking is available in all spots in front and on the sides of the building. Your guests may also park in the neighboring lot for Simas Flooring and Design, as well as any street parking along Ramona Avenue. Please advise your guests of all the parking availability.

Questions? Contact our staff at [admin@sacpiano.com](mailto:admin@sacpiano.com) and 916-538-3357.

I have read this contract in its entirety, and I agree to its conditions. I understand that any violation of this contract normally will result in my rental privileges being revoked and I will be required to pay a \$200 penalty.

In case of any legal action concerning or arising out of this contract, the prevailing party shall be entitled to attorneys' fees and costs.

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**Signature and Date**